

Public Records Request

Sheriff's Department Records

Open records requests can be made at the Sheriff's Department between the hours of 8:00 a.m. and 4:30 p.m. Monday thru Friday, or by mailing them to:

Trempealeau County Sheriff's Department
Attention: Records
36245 Main Street, PO Box 67
Whitehall, WI 54773-0067

Typical requests include accident reports, incident reports, individual contact records, photographs, videotapes, audiotapes, CD's and DVD's. Records can be picked up at the Sheriff's Department or mailed to the requestor.

Pre-payment and a self-addressed envelope are required for each request based on the following fees:

DT4000 Accident Reports & Supplements - \$3.00
(The \$3.00 rate is for up to 12 pages total. After 12 pages the rate will be \$.25 per page)

Requests for Photocopies \$1.00 minimum. \$.25 per page for anything over 4 pages, plus postage

35 mm Photos - \$1.00 each

Digital Photos - \$1.00 per page

Video Tapes - \$10.00 each

DVD's - \$10.00 each

CD's - \$10.00 each

Audio Cassettes - \$10.00 each

Postage – 1st Class Rate (if returned by mail)

Large requests - \$.25 per page + hourly wage for copy time
(Requests involving multiple copies & resulting in more than one hour to copy requested information)

If you have any questions regarding Sheriff's Department Records, please call (715) 538-2311, ext 357.

Note, no refunds will be issued on overpayments of less than \$2.00