

REGULAR SESSION
August 21, 2017

The Trempealeau County Board of Supervisors met in regular session at the Government Center in the City of Whitehall, County of Trempealeau and State of Wisconsin on Monday August 21, 2017 at 7:00 P.M. with Chair Richard Miller presiding. The Pledge of Allegiance to the Flag of the United States of America was recited.

Call

Dear Supervisor,

Please be advised that the Trempealeau County Board of Supervisors will meet at 7:00 P.M. on August 21, 2017 in the County Board Room. All County Board Member's claims are due in the County Clerk's office by Noon on August 4, 2017 so they can be prepared for Audit Committee approval.

Sincerely,
/s/ Paul L. Syverson
County Clerk

Clerk Syverson read the call.

Roll was called. A quorum was met with all 17 supervisors in attendance.

Chair Miller announced the open meeting law requirements have been complied with through postings and notifications to the members and media.

ADOPTION OF THE AGENDA: It was moved by Doug Winters and seconded by Michael Nelson to adopt the 11 item agenda. Motion carried unanimously by vote of acclamation to approve.

APPROVAL OF JULY REGULAR SESSION MINUTES: It was moved by Beth Killian and seconded by Chuck Walek to approve the minutes. Motion carried unanimously by a vote of acclamation to approve.

APPEARANCES:

Chair Miller introduced Rick Niemeier, the county's new Corporation Counsel; Amy Spriggle, the county's new Human Resources Director; and Barb Barcazk, the county's new Health Department Director.

A. 2016 Audit Review – Baker Tilly – Kim Shult: Kim discussed the Independent Auditor's Report, financial highlights, and Required Communications with the County Board in regards to the 2016 audit. The total fund balance for 2016's general fund was \$7,616,033.00. This amount

was broken down into five categories. The non-spendable category (inventory/delinquent taxes) had \$631,327.00, the Restricted category (CapX2020 projects) had \$99,693.00, the Commitment category (Worker's Compensation reserve) had \$1,231,046.00, the Assigned category (non-lapsing funds along with some amounts that have been applied to the 2017 budget) had \$1,508,657, and the Unassigned (money that has not been earmarked or committed to anything) had \$4,145,310.00. Kim stated that the county's debt level is very low.

B. Mississippi River Regional Planning Commission Update – Marge Baecker: Marge presented her annual report. The decision of the Executive and Administration Committee's recommendations on the 2018 county contributions was the same \$138,860.00 amount as last year from the counties. Based on Trempealeau County's real estate equalized value the county contributions can either go up or down and in this case Trempealeau County's is going to see a slight increase somewhere around \$200 give or take. Based on the services the County Board has asked the commission to do, the slight increase is well worth it. Last year the actual Trempealeau County contribution was \$12,037. With freezing the 2018 contribution, the amount will be \$12,238.00. Some other projects that did involve Trempealeau County this year include the Scenic Mississippi Regional Transit (SMRT Bus. The SMRT bus south of La Crosse has been operating for almost four years now. The La Crosse County Public Transit Feasibility Study analyzed and made some recommendations on service to Trempealeau and Monroe counties. In Trempealeau County, the study included a proposed route from La Crosse to Arcadia via highway 53 and highway 93. From the findings of the Ridership Revenue Study, the bus service is feasible. In May the Mississippi River Regional Commission staff met with Ashley Furniture and Pilgrim to discuss the proposed bus routes and whether or not there would be an interest in employees using the route or contributions from these two major companies in our county. Depending on the amount of funding the commission can obtain as well as matching grants from the Wisconsin Department of Transportation, it is possible that if everything goes as planned without a glitch that there could be a SMRT bus in Trempealeau County in early 2018. The Wisconsin Federal Disaster Declaration due to flooding included 6 counties in the Regional Planning commission. The total amount of eligible public assistance was a little over \$11 million, and out of that amount Trempealeau County would be scheduled to receive \$55,000.00.

RESOLUTIONS: SECOND READING: None

RESOLUTIONS: FIRST READING:

A. RESOLUTION 2017-08-01 ORDINANCE FOR THE REZONE OF LAND IN TOWN OF CHIMNEY ROCK:

WHEREAS, Peter Bautch/Landowner, and Trempealeau County Highway Department/Petitioner has requested the rezone of a parcel of land in the Town of Chimney Rock for the purpose of a municipal shale pit for road repairs and County use, and

WHEREAS, the rezone is on approximately 23 acres more or less, and

WHEREAS, a public hearing was held pursuant to Section 59.69(5) of Wisconsin Statutes, and

WHEREAS, The Town of Chimney Rock supports the rezone request, and

WHEREAS, the Environment and Land Use Committee moved to rezone this parcel from Rural Residential (RR) to Exclusive Agriculture 2 (EA-2) and it appears that the zoning change request is appropriate under the circumstances,

NOW, BE IT RESOLVED that the County adopt the attached Ordinance amending the zoning district boundaries as indicated.

Introduced by: Environment and Land Use Committee

George Brandt /S/	Kathy Zeglin
Beth Killian /S/	Jeff Bawek /S/
Aaron Kidd /S/	Michael E. Nelson /S/
Jon W. Schultz /S/	Curtis J. Skoyen /S/

Committee Approval Date: August 9, 2017

Committee Vote: 7

Resolution Drafted by: Kirstie Heidenreich

Reviewed by Corporation Counsel: No

Fiscal Impact: (Fiscal Statement – as set forth in Project Initiation form) NONE

ORDINANCE

REZONE OF A PARCEL IN THE TOWN OF CHIMNEY ROCK

The County Board of Supervisors of the County of Trempealeau does ordain as follows:

The zoning districts for Trempealeau County and zoning map shall be amended to show that the following described real estate is rezoned from Rural Residential (RR) Exclusive Agriculture 2 (EA-2).

A parcel of land in part of the Northeast quarter of the Northwest quarter of Section 12, excluding land east of the westerly Right-of-Way of State Hwy 93 and north of Baumgarten Ln., Township 23N, Range 9W, Town of Chimney Rock, Trempealeau County, Wisconsin., more particularly described as follows;

Further described in attached map.

Containing approximately 23 acres.

It was moved by George Brandt and seconded by Olin Fimreite to approve the resolution. Kevin Lien stated that there was a rezone for Peter Bautch from Rural Residential to Exclusive Agriculture 2. The Environment and Land Use Committee held a public hearing on August 9th. At that time they reviewed the zoning of the property which was rural residential and looked at the proposed land use, and also at the adjacent property where there is existing Exclusive Agriculture 2. The county ordinance under Table 2.05 states that non-metallic mining is not

allowed as a conditional use in rural residential. The land owner had to look at a rezone into an Ag district to be able to get a conditional use permit. The Environment and Land Use Committee unanimously voted to support the rezone. The committee received a letter from the town in support of the rezone request. Kevin said the shale pit will be operated by the Highway Department and the Town of Chimney Rock for use in the county. There's no current mines in that area for shale and fill so it's a good benefit to the county. Tim Zeglin wanted to make clear that the shale which is of very good quality is not just for the Town of Chimney Rock. Roll call vote was taken; 17 yes votes; resolution adopted.

B. RESOLUTION 2017-08-02 ORDINANCE FOR THE REZONE OF LAND IN TOWN OF ETTRICK:

WHEREAS, Terese Slattery and Patrick Slattery, Trustees of the Krump Children's Trust/Landowner and David Krump/Petitioner has requested the rezone of a parcel of building a micro-brewery and tap room, and

WHEREAS, the rezone is on approximately .35 acres more or less, and

WHEREAS, a public hearing was held pursuant to Section 59.69(5) of Wisconsin Statutes, and

WHEREAS, The Town of Ettrick supports the rezone request, and

WHEREAS, the Environment and Land Use Committee moved to rezone this parcel from Rural Residential (RR) to Commercial (C) and it appears that the zoning change request is appropriate under the circumstances,

NOW, BE IT RESOLVED that the County adopt the attached Ordinance amending the zoning district boundaries as indicated.

Introduced by: Environment and Land Use Committee

George Brandt _____ /S/	Kathy Zeglin _____ /S/
Beth Killian _____ /S/	Jeff Bawek _____ /S/
Aaron Kidd _____ /S/	Michael E. Nelson _____ /S/
Jon W. Schultz _____ /S/	Curtis J. Skoyen _____ /S/

Committee Approval Date: July 12, 2017

Committee Vote: 7 - 0

Resolution Drafted by: Kirstie Heidenreich

Reviewed by Corporation Counsel:

Fiscal Impact: (Fiscal Statement – as set forth in Project Initiation form) NONE

ORDINANCE

REZONE OF A PARCEL IN THE TOWN OF ETTRICK

The County Board of Supervisors of the County of Trempealeau does ordain as follows:

The zoning districts for Trempealeau County and zoning map shall be amended to show that the following described real estate is rezoned from Rural Residential (RR) to Commercial (C).

A parcel of land in part of the Southeast quarter of the Southeast quarter of Section 15, Township 20N, Range 8W, Town of Ettrick, Trempealeau County, Wisconsin, more particularly described as follows;

Further described in attached Survey Map.

Containing approximately .35 acres

It was moved by Jeanne Nutter and seconded by Curt Skoyen to adopt the resolution. Kevin Lien stated that on July 12 the Environment and Land Use Committee had a public hearing for Mr. Krump. The property was zoned rural residential. Looking at the Town of Ettrick’s Land Use Plan it was proposed to promote agri-tourism. The hops will be grown locally on the site. The plan is for a brewery and tap house. The only fit in the ordinance was commercial. The Environment and Land Use Committee read a letter of support from the Town of Ettrick, took testimony from the neighbors who had questions with no opposition, and supported the rezone. The correct name for the new brewery/hopyard is Jenny Wren Hopyard and Brewery. Roll call vote was taken; motion carried with 17 yes votes; resolution adopted.

C. RESOLUTION 2017-08-03 ORDINANCE FOR THE REZONE OF LAND IN TOWN OF PRESTON:

WHEREAS, Menno K. & Malinda Neuenschwander, Landowner/Petitioner has requested the rezone of a parcel of land in the Town of Preston for the purpose of a retail greenhouse business and bakery,

WHEREAS, the rezone is on approximately .37 acres more or less, and

WHEREAS, a public hearing was held pursuant to Section 59.69(5) of Wisconsin Statutes, and

WHEREAS, The Town of Preston supports the rezone request, and

WHEREAS, the Environment and Land Use Committee moved to rezone this parcel from Exclusive Agriculture 2 (EA-2) to Commercial (C) and it appears that the zoning change request is appropriate under the circumstances,

NOW, BE IT RESOLVED that the County adopt the attached Ordinance amending the zoning district boundaries as indicated.

Introduced by: Environment and Land Use Committee

George Brandt _____ /S/	Kathy Zeglin _____ /S/
Beth Killian _____ /S/	Jeff Bawek _____ /S/

Aaron Kidd

Michael E. Nelson

Jon W. Schultz
/S/

/S/
Curtis J. Skoyen
/S/

Committee Approval Date: July 12th, 2017

Committee Vote: 7 - 0

Resolution Drafted by: Kirstie Heidenreich

Reviewed by Corporation Counsel:

Fiscal Impact: (Fiscal Statement – as set forth in Project Initiation form) NONE

ORDINANCE

REZONE OF A PARCEL IN THE TOWN OF PRESTON

The County Board of Supervisors of the County of Trempealeau does ordain as follows:

The zoning districts for Trempealeau County and zoning map shall be amended to show that the following described real estate is rezoned from Exclusive Agriculture 2 (EA-2) to Commercial (C).

A parcel of land in part of the Southeast quarter of the Southeast of Section 5, Township 21N, Range 7W, Town of Preston, Trempealeau County, Wisconsin., more particularly described as follows;

Further described in attached map.

Containing approximately .37 acres.

It was moved by John Aasen and seconded by Jeanne Nutter to adopt the resolution. Kevin Lien discussed that on July 12 the Environment and Land Use Committee held a public hearing for the Neuenschwanders to rezone from Exclusive Agriculture 2 to Commercial and this is agri-tourism supported through the Town of Preston and through the county’s plan. This rezone is for a greenhouse and bakery. The rezone is only for .37 acres and the town did support the rezone request. There was no opposition on this property. Roll call vote was taken; motion carried with 17 yes votes; resolution adopted.

D. RESOLUTION 2017-08-04 A RESOLUTION AMENDING PARAGRAPHS FOUR AND FIVE OF THE RESOLUTION AUTHORIZING TRANSFER OF FUNDS FROM THE GENERAL FUND FOR THE PURPOSE OF LOW-COST CONSERVATION PROJECTS:

WHEREAS, between 1973 and 1976 and again between 1996 and 2017, Trempealeau County had a cost-share program for high-impact low-cost conservation projects where the County would pay a large portion of the cost and the landowner would pay a small portion of the cost for conservation projects in the County, and

WHEREAS, recently a request was made to the County to reinstitute the cost-share program for high-impact low-cost conservation projects, and

WHEREAS, high-impact low-cost conservation projects are designed to protect surface water quality, examples of which include: sediment control structures, grassed waterways, streambank stabilization, stream fencing, diversions, critical area stabilization and well decommissioning, and

WHEREAS, the County would reinstitute a cost share program where the county would pay up to 70% of the project costs and the homeowner would pay the remaining percentage of the project costs, and

WHEREAS, in years where there are high volumes of eroded sites that are in need of conservation practices, the Department of Land Management has the option to cost-share at a 50/50 ratio with landowners in an effort to assist a greater volume of landowners, and

WHEREAS, between 1973 and 1976 the County annually budgeted \$50,000 for the program, and between 1996 and 2003 the County annually budgeted \$10,000 for the program, and

WHEREAS, the County has \$50,000 set aside to be used for cost-sharing and administrative costs for the high-impact low-cost conservation projects in the County.

NOW, BE IT RESOLVED that the Trempealeau County Board of Supervisors empowers the Environment & Land Use Committee the ability to allow for a 50/50 match up to a 70/30 match.

Introduced by: ENVIRONMENT AND LAND USE COMMITTEE

George Brandt

/S/
Beth Killian

/S/
Michael Nelson

/S/
Jeff Bawek

/S/

Kathy Zeglin

/S/
Jon W. Schultz

/S/
Curtis Skoyen

/S/
Aaron Kidd

/S/

Committee Approval Date: 08/09/2017

Committee Vote: 8

Resolution Drafted by: Ben Anderson, Department of Land Management

Reviewed by Corporation Counsel: Yes

Fiscal Impact: (Fiscal Statement – as set forth in Project Initiation form) By adopting this resolution, the Department of Land Management will be able to allocate cost-share money (at a potentially lower cost-share ratio than 70/30) to a greater number of landowners to assist in repairing environmental damages caused by recent flooding events.

It was moved by George Brandt and seconded by Beth Killian to waive the second reading. Voice vote was taken; motion carried with 17 ayes. It was moved by George Brandt and seconded by Michael Nelson to approve the resolution. George Brandt stated that the

Environment and Land Use Committee's intention for this resolution is that the staff doesn't want to be locked into a 70/30 ratio in terms of copay especially in extreme rain events like this year where there would be a need for more than we could pay out at 70/30 ratio. The resolution was amended to say Now Be It Resolved that the Trempealeau County Board of Supervisors empowers the Environment and Land Use Committee the ability to allow for a 50/50 match up to a 70/30 match. Roll call vote was taken; motion carried with 17 yes votes; resolution adopted.

E. RESOLUTION 2017-08-05 COUNTY CONSERVATION AIDS ELK ROD & GUN CLUB – TRAVERSE VALLEY CREEK PROJECT:

WHEREAS, the Legislature of the State of Wisconsin enacted legislation providing for allocation to respective counties on an acreage basis for the county fish and game projects on the condition that there is a local match for the state allocation, and

WHEREAS, Trempealeau County desires to participate in county fish and game projects pursuant to provisions of section 23.09 (12) of the Wisconsin Statutes, and

WHEREAS, the funds to be made available by the State for this project year are not likely to exceed \$7,000 and a local private source has made commitment to provide the required local match for the State funds

NOW, BE IT RESOLVED that the Trempealeau County Board of Supervisors does hereby accept the local matching funds and State funding for the project and work on the project shall proceed based on the availability of such funds;

NOW, BE IT FURTHER RESOLVED that the Environment and Land Use Committee of Trempealeau County Board of Supervisors be and hereby is authorized to expend the funds hereby accepted for an additional 600ft of public fishing as well as stabilization to the area and creation of fish habitat on Traverse Valley Creek. For this project year the location is adjacent to the Sobotta easement.

Introduced by: Environment and Land Use Committee

<u>George Brandt</u> /S/	<u>Beth Killian</u> /S/
<u>Jeff Bawek</u> /S/	<u>Aaron Kidd</u> /S/
<u>Michael Nelson</u> /S/	<u>Jon Schultz</u> /S/
<u>Curt Skoyen</u> /S/	<u>Kathy Zeglin</u> /S/

Committee Approval Date: 08/09/2017

Committee Vote: 8

Resolution Drafted by: Rebecca Arneson

Reviewed by Corporation Counsel: No

Fiscal Impact: (Fiscal Statement – as set forth in Project Initiation form) Failure to approve this resolution would result in Trempealeau County not participating in the Conservation Aids

program. This would cause the County to give up its \$1971.00 base allocation grant funds. The State would then disperse the funds to other participating counties. In many cases this grant is the only means for local clubs to be able to complete conservation projects in their area.

It was moved by Jon Schultz and seconded by John Aasen to waive the second reading. Voice vote was taken; motion carried with 17 ayes. It was moved by Beth Killian and seconded by Ernie Vold to approve the resolution. Kevin Lien discussed the process of selecting the Elk Rod and Gun Club out of the five applicants that were received. At a minimum, the Elk Rod and Gun Club will receive \$1,971.00 that has a 50/50 match. Roll call vote was taken; motion carried with 17 votes; resolution adopted.

F. RESOLUTION 2017-08-06 2017 BUDGET AMENDMENT TO TRANSFER FUNDS FROM COUNTY GENERAL FUND TO CIRCUIT COURT BUDGET TO ADDRESS ANTICIPATED BUDGET SHORTFALLS:

WHEREAS, the Circuit Court has experienced an increase in cases petitioning for termination of parental rights from a total of 6 in 2016 to 4 filings as of June 1, 2017. The court appoints attorneys to represent children in these matters. Due to increase in cases filed the Circuit Court is requesting \$4000.00 from the general fund to account 51211.202 Guardian ad litem – Chapter 48

WHEREAS, the Circuit Court has experienced an increase in the need for interpreters for (LEP) Limited English Proficient persons therefore is requesting \$3500.00 from the general fund to account 51211.204 Interpreter

WHEREAS, the Circuit Court has experienced an increase in Guardian ad litem for family cases. Due to increased custody/placement issues the Circuit Court is requesting \$20,000.00 from the General Fund to account 51211.212 Legal

WHEREAS, the Circuit Court has experienced an increase in court appointed attorneys in criminal matters. The court appoints an attorney to a defendant who requests an attorney and does not qualify for a public defender. Due to the increase the Circuit Court is requesting \$9000.00 from the general fund to account 51211.213 Court Appointed Attorney/Criminal

WHEREAS, the Circuit Court has experienced a continued increase in cases involving Children in Need of Protection Services referred by the Department of Human Services. Due to an increase in case filings the Circuit Court is requesting \$7000.00 from the General Fund to account 51211.265 Attorney fee counsel 12 & over, and

WHEREAS, the Circuit Court has experienced an increase in postage due to increase in passport application mailings from a total of 190 applications in 2016 to 235 passport applications as of July 1, 2017. The Court is also responsible for mailing notifications to all parties on every case type for Notice of Assignment of Judge effective August 1, 2017. The Court is requesting \$4000.00 from the General Fund to 51211.311 Postage.

NOW, BE IT RESOLVED that by the Trempealeau County Board of Supervisors that the board hereby authorize the transfer of funds from the General Fund to Circuit Court accounts as requested due to unforeseen court costs associated with the responsibility of the Circuit Court system.

Introduced by: Executive/Finance Committee

Timothy Zeglin
/S/

Dick Miller
/S/

Douglas Winters
/S/

Sally Miller
/S/

John Aasen
/S/

Committee Approval Date: 08-07-2017

Committee Vote: 5 - 0

Resolution Drafted by: Michelle Weisenberger

Reviewed by Corporation Counsel: Yes

Fiscal Impact: (Fiscal Statement – as set forth in Project Initiation form) \$47,500 from the General Fund to the Circuit Court budget to offset shortfalls due to increased case filings involving children and families in need of a guardian ad litem. Unforeseen shortfalls also include cases in need of interpreters and increased orders for criminal court appointed attorneys. Postage deficits unexpected due to increase in passport applications and notifications required by the court system.

It was moved by Tim Zeglin and seconded by Sally Miller to waive the second reading. Voice vote was taken; motion carried with 17 ayes. It was moved by Tim Zeglin and seconded by Jeanne Nutter to approve the resolution. There was no discussion. Roll call vote was taken; motion carried with 17 yes votes; resolution adopted.

G. RESOLUTION 2017-08-07 2017 BUDGET AMENDMENT TO TRANSFER FUNDS FROM COUNTY GENERAL FUND TO HUMAN RESOURCES BUDGET TO ADDRESS CURRENT AND ANTICIPATED BUDGET SHORTFALLS:

WHEREAS, the Human Resources Department will experience a budget shortfall in wages and salaries for the Human Resources Generalist and Director position due to the proposed reclassification for the Generalist to grade 8 and the transition to the current Director from the previous Director, and

WHEREAS, even though a portion of the increase has been offset by applying other available funds, the Human Resources Department still must request a transfer of \$6,596.05 from the General Fund account to account number 101.51430 (per attached schedule) in order to fund the combined difference in offset wages, and

WHEREAS, the Human Resources Department has experienced a budget shortfall in personnel recruitment because the number of newly-hired employees has superceded that of 2016 and because the cost of advertising, background checking and other related fees will require additional funds. For these reasons, the Human Resources Department requests a transfer of \$10,000.00 from the general fund to account 101.51430.285, and

WHEREAS, Human Resources has experienced a shortfall in the Employee Achievement Program (EAP) budget because of the known increase in utilization and the forecasted need for the remaining of the year. For this reason, the Human Resources Department requests a transfer of \$1,687.50 from the general fund to account 101.51434.999, and

WHEREAS, the Human Resources Department has based budget requests on calculated and forecasted figures, however, it is uncertain of the exact recruitment and EAP services that will be needed. The budget shortfalls are due to unforeseen costs associated with the responsibility of department.

NOW, BE IT RESOLVED that by the Trempealeau County Board of Supervisors that the board authorize \$18,283.55 be taken from the unassigned General Fund and placed in the Human Resources expense accounts per attached sheet.

Introduced by: Executive/Finance Committee

<u>Tim Zeglin</u> /S/	<u>Douglas Winters</u> /S/	<u>John Aasen</u> /S/
<u>Dick Miller</u> /S/	<u>Sally Miller</u> /S/	

Personnel/Bargaining Committee

<u>Mike Nelson</u> /S/	<u>Ernie Vold</u> /S/	<u>Jeanne Nutter</u> /S/	<u>Dick Miller</u> /S/	<u>George Brandt</u>
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Committee Approval Date: _____

Committee Vote: _____

Resolution Drafted by: Amy Spriggle

Reviewed by Corporation Counsel: Yes

Fiscal Impact: (Fiscal Statement – as set forth in Project Initiation form) Employee resources of EAP would cease, vacant positions would be unfilled, current deficits would be left unpaid and employees would have a negative financial impact.

It was moved by Tim Zeglin and seconded by Jeanne Nutter to waive the second reading. Voice vote was taken; motion carried with 17 ayes. It was moved by Jeanne Nutter and seconded by George Brandt to approve the resolution. Tim Zeglin clarified that the HR Director, Amy Spriggle, submitted two budget amendments and this was the less costly of the two and as the resolution says there are a lot of reasons for the transfer. Roll call vote was taken; motion carried with 17 yes votes; resolution adopted.

H. RESOLUTION 2017-08-08 RESOLUTION FOR THE COUNTY BOARD TO APPROVE THE COUNTY ADMINISTRATOR POSITION:

WHEREAS, Wisconsin Stat. §59.18 provides that a County having a population of less than 500,000 may by resolution create the Office of County Administrator, and

WHEREAS, the County Board of Supervisors is assessing the advantages and disadvantages of having a County Administrator to assist with the efficient operation of Trempealeau County, and

WHEREAS, the County Board created the County Administrator Workgroup to discuss and create a sample job description and salary range for a County Administrator position and the County Administrator Workgroup presented this information to the Executive/Finance Committee for consideration, and

WHEREAS, the Executive/Finance Committee considered the information regarding the position of County Administrator at its August 7, 2017 meeting, and

WHEREAS, the Executive/Finance Committee proposed to pass the information regarding the County Administrator position on to the County Board for action, and

WHEREAS, the Executive/Finance Committee is not making a recommendation for or against the position of County Administrator but simply passing information on to the County Board for action.

NOW, BE IT RESOLVED that the Trempealeau County Board of Supervisors approves the creation of the Office of County Administrator and the attached job description and salary range.

Acted on by: Executive Finance Committee

Tim Zeglin _____ /S/	John Aasen _____ /S/	Sally Miller _____ /S/
Doug Winters _____ /S/	Dick Miller _____ /S/	

Approval Date: _____

Committee Vote: _____

Resolution Drafted by: Rick Niemeier, Corporation Counsel

Reviewed by Corporation Counsel: Yes.

Fiscal Impact: Find available funding for the salary and benefits of the person in the position as well as funding for office furnishings/supplies.

It was moved by Tim Zeglin and seconded by Doug Winters to waive the second reading. Tim Zeglin stated that if this position is going to be taken seriously this resolution needs to be waived to be considered for the 2018 budget. Voice vote was taken then Chair Miller called for a roll call vote. Roll call vote was taken; motion did not carry with 4 yes votes and 13 no votes for waiving the second reading. The 13 no votes were Ernie Vold, Dick Frey, Sally Miller, Richard Sacia, Jon Schultz, George Brandt, Beth Killian, Michelle Haines, John Aasen, Chuck Walek, Olin Fimreite, Mike Nelson, and Curt Skoyen.

I. RESOLUTION 2017-08-09 2017 BUDGET AMENDMENT RESOLUTION FOR HUMAN SERVICES FOR EXPENSES COVERED BY INCREASED REVENUES:

WHEREAS, the Human Services 2017 original budget did not provide increases in some anticipated revenues in funding for existing programs and

WHEREAS, these additional revenue funds generate additional expenditures not budgeted for, and

WHEREAS, the additional funds will not require additional county appropriations, and

WHEREAS, the County is assured it will receive or has received additional funding for existing programs as noted on the attached document.

NOW, BE IT RESOLVED that the aforementioned revenues and expenditures be added to the 2017 revenue accounts and budget expenditure accounts as attached.

Co - Introduced by: Human Services Board

Dick Frey <u> /S/ </u>	Dick Sacia <u> /S/ </u>	John Aasen <u> /S/ </u>	Jeanne Nutter <u> /S/ </u>
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Michelle Haines <u> </u>	Karen Sepich <u> /S/ </u>	Dora Jean Blaha <u> /S/ </u>	Diane Schroeder <u> /S/ </u>
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Committee Approval Date: August 14, 2017

Committee Vote: 7 - 0

Co - Introduced by: Executive Finance Committee

Tim Zeglin <u> /S/ </u>	Dick Miller <u> /S/ </u>	Sally Miller <u> /S/ </u>	Doug Winters <u> /S/ </u>	John Aasen <u> /S/ </u>
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Committee Approval Date: August 7, 2017

Committee Vote: 5-0

Resolution Drafted by: Deb Suchla

Reviewed by Corporation Counsel: No

Fiscal Impact: (Fiscal Statement – as set forth in Project Initiation form) See attached document

It was moved by Dick Frey and seconded by Jeanne Nutter to waive the second reading. Voice vote was taken; motion carried with 17 ayes. It was moved by Dick Frey and seconded by Jeanne Nutter to approve the resolution. Roll call vote was taken; motion carried with 17 yes votes; resolution adopted.

J. RESOLUTION 2017-08-10 2017 BUDGET AMENDMENT TO TRANSFER FUNDS FROM COUNTY GENERAL FUND TO SHERIFF'S OFFICE BUDGET TO ADDRESS ANTICIPATED BUDGET SHORTFALLS:

WHEREAS, the Sheriff's Office has experienced an increase in Out of County Housing with a current total thru May 2017 of \$42,636.00, with an expected estimate of \$5800.00 for June; total of \$48,436.00 for the first six months of 2017 leaving the current budget line item at \$4,564.00. Due to increase in Out Of County expenses the Sheriff's Office is requesting \$28,000.00 from the general fund to account 101.52700.341 Out of County Housing, and

WHEREAS, the Sheriff's Office has experienced an increase in damage to squad vehicles and due to increase in insurance deductible of \$2500.00 the Sheriff's Office only has a remaining fund of \$1,419.57 and is in need of an additional \$9,043.10 to pay for the damages on two squads from the general fund to account 101.52100.349 Insurance Augmentation, and

WHEREAS, the Sheriff's Office has experienced an increase in squad damage the budgeted amount has depleted and the Sheriff's Office is also requesting an additional \$10,000.00 from the general fund to account 101.52100.349 Insurance Augmentation to be used for the remainder of 2017, and

WHEREAS, the Sheriff's Office has based past budget requests on an average of prior years, however it is always uncertain the number of Out Of County Housing and Insurance Claims, an

WHEREAS, the Sheriff's Office will be experiencing budget shortfalls due to the unforeseen Out Of County Housing and Insurance Claims for Squad Damage costs associated with the responsibility of the Sheriff's Office/Jail.

NOW, BE IT RESOLVED that by the Trempealeau County Board of Supervisors that the board hereby authorize the transfer funds from the General Fund to Sheriff Office/Jail accounts: 101.52700.341 - \$28,000.00 (Out Of County Housing) 101.52100.349 \$19,043.10 (Insurance Augmentation)

Introduced by: Law Enforcement Committee

Richard Frey	Sally Miller	Richard Sacia	Olin Fimreite	Ernie Vold
<u>/S/</u>	<u>/S/</u>	<u> </u>	<u>/S/</u>	<u>/S/</u>

Approval Date: July 27, 2017

Committee Vote: 4 - 0

Acted on by: Executive Finance Committee

Tim Zeglin	John Aasen	Sally Miller	Doug Winters	Dick Miller
<u>/S/</u>	<u>/S/</u>	<u>/S/</u>	<u>/S/</u>	<u>/S/</u>

Committee Approval Date: August 7, 2017

Committee Vote: 5 - 0

Resolution Drafted by: Carol L Resser, Richard Anderson-Sheriff's Office

Reviewed by Corporation Counsel:

Fiscal Impact: (Fiscal Statement – as set forth in Project Initiation form) \$47,043.10 from the General Fund to the Sheriff’s Office budget to offset shortfalls due to increased Out of County Housing and Insurance Deductibles for Squad Damages.

It was moved by Olin Fimreite and seconded by Dick Frey to waive the second reading. Voice vote was taken; motion carried with 17 ayes. It was moved by Dick Frey and seconded by John Aasen to approve the resolution. The Sheriff was unable to attend so Dick Frey presented the issue that there is only \$4,564.00 in the out of county housing of prisoners account. The Sheriff expects that amount to increase tremendously by the end of the year. When the Sheriff budgeted last year for Insurance Augmentation he budgeted based on a \$500 deductible per accident and unfortunately was not informed that there was an increase to a \$2500 deductible. There have been four vehicles so far that have had accidents. Roll call vote was taken; motion carried with 17 yes votes; resolution adopted.

K. RESOLUTION 2017-08-11 BUDGET AMENDMENT TO ADD GRANT FUNDS FOR ENHANCING LOCAL PUBLIC HEALTH PREPAREDNESS:

WHEREAS, The Trempealeau County Health Department applied for and was awarded a Public Health Preparedness grant from an ebola supplemental fund in the amount of \$7,785.60 to enhance local public health preparedness, and

WHEREAS, the grant funds do not require any county matching funds, but will need to be put into the 2017 annual budget, and

WHEREAS, the grant funds will be used to strengthen preparedness infrastructure within the Public Health Preparedness Capability areas, which includes training staff, interpreters, and purchase of laptop computers to be utilized at remote sites, and

WHEREAS, grant funds are also available for Local Public Health Agencies to assist in overall preparedness and response to Ebola and other infectious diseases, and

WHEREAS, the Health Department now desires to add such grant funds into the 2017 annual budget.

NOW, BE IT RESOLVED that the Trempealeau County Board of Supervisors hereby adds the aforestated grant funds in the amount of \$7,785.60 as revenue in the 2017 annual budget (account 201.43611) to be used for local public health preparedness (budget expenditure accounts shall be increased as shown: - 201.54111.111 - \$3,608.49; 201.54111.151 - \$223.73; 201.54111.152 - \$245.38; 201.54111.153 - \$52.32; 201.54111.154 - \$1069.48; 201.54111.210 - \$ 731.32; 201.54111.314 - \$1,854.88).

Introduced by: Board of Health

Tim Zeglin	Beth Killian	Richard Miller	Richard Sacia	Dr. Wm Baxa
<u> /S/ </u>	<u> /S/ </u>	<u> /S/ </u>	_____	_____
Pamela Nelson	Richard Frey	Dr. J. Selkurt		
<u> /S/ </u>	_____	<u> /S/ </u>		

Committee Approval Date: July 25, 2017

Committee Vote: 5 - 0

Resolution Drafted by: Carol J. Bawek

Reviewed by Corporation Counsel: Yes.

Fiscal Impact: (Fiscal Statement – as set forth in Project Initiation form) Accepting these funds will assist the Public Health Department in the required training of staff and interpreters, to strengthen preparedness infrastructure and overall response to infectious diseases.

It was moved by Beth Killian and seconded by Ernie Vold to waive the second reading. Voice vote was taken; motion carried with 17 ayes. It was moved by Tim Zeglin and seconded by Jeanne Nutter to adopt the resolution. There was no discussion. Roll call vote was taken; motion carried with 17 yes votes; resolution adopted.

L. RESOLUTION 2017-08-12 2017 BUDGET AMENDMENT TO TRANSFER FUNDS FROM COUNTY GENERAL FUND TO HUMAN SERVICES IMD BUDGET:

WHEREAS, the number of individuals placed at IMD facilities in 2017 has risen to seven people with a monthly cost of more than \$10,000 and

WHEREAS, the 2017 Human Services Budget anticipated only one person on average to be served by the IMDs based on historical data, and

WHEREAS, the Human Services Department is projecting to be overspent on the IMD expense line by \$600,000 in 2017 with approximately \$315,000 of that to be covered by the Human Services Contingency fund, and \$85,000 to be covered by private funds from the individuals at the IMDs and

WHEREAS, there are no other fund source to help cover this increase in expenses.

NOW, BE IT RESOLVED that the Trempealeau County Board of Supervisors hereby authorize the transfer of \$200,000 from the General Fund to Human Services IMD 202.54510.589 (IMD).

Co - Introduced by: Human Services Board

Dick Frey Dick Sacia John Aasen Jeanne Nutter Michelle Haines
 /S/ /S/ /S/ /S/ _____

Karen Sepich Dora Jean Blaha Diane Schroeder
 /S/ /S/ /S/

Committee Approval Date: August 14, 2017

Committee Vote: 7 - 0

Co - Introduced by: Executive Finance Committee

Tim Zeglin Dick Miller John Aasen Sally Miller Doug Winters
 /S/ /S/ /S/ /S/ /S/

Committee Approval Date: August 7, 2017

Committee Vote: 5-0

Resolution Drafted by: Deb Suchla

Reviewed by Corporation Counsel: No

Fiscal Impact: (Fiscal Statement – as set forth in Project Initiation form)

It was moved by Dick Frey and seconded by Jeanne Nutter to waive the second reading. Voice vote was taken; motion carried with 17 ayes. It was moved by Dick Frey and seconded by Jeanne Nutter to adopt the resolution. Deb Suchla stated that there is typically 1 person at the most at the IMD, but currently there are 7 people at the IMD that were all placed there by court order. At the end of the year Human Services is going to be about \$200,000 over spent. Deb Suchla stated that her hand out showed the use of the General Fund by Human Services since 2009. The amount that Human Services will have given back to the General Fund at the end of 2017 will be \$484,981.00. Human Services will have given more to the General Fund than they have asked from the fund. Roll call vote was taken; motion carried with 17 yes votes; resolution adopted.

RESOLUTION 2017-08-13 MEMBERS CLAIMS:

WHEREAS, The Audit Committee has audited the following claims and recommend that they be allowed as follows.

NAME	PER DIEM	EXPENSES	TOTAL
John Aasen	\$280.00	\$128.40	\$408.40
George Brandt	\$140.00	\$68.48	\$208.48
Olin Fimreite	\$105.00	\$0.00	\$105.00
Richard Frey	\$175.00	\$242.89	\$417.89
Michelle Haines	\$0.00	\$0.00	\$0.00
Beth Killian	\$210.00	\$99.00	\$309.00
Dick Miller	\$210.00	\$111.30	\$321.30
Sally Miller	\$0.00	\$0.00	\$0.00
Michael Nelson	\$210.00	\$43.36	\$253.36
Jeanne Nutter	\$350.00	\$132.68	\$482.68
Richard Sacia	\$0.00	\$0.00	\$0.00
Jon Schultz	\$0.00	\$0.00	\$0.00
Curtis Skoyen	\$140.00	\$37.46	\$177.46
Ernest Vold	\$280.00	\$189.93	\$469.93
Chuck Walek	\$175.00	\$37.45	\$212.45

Douglas Winters	\$105.00	\$94.16	\$199.16
Timothy Zeglin	\$105.00	\$51.36	\$156.36
TOTALS	\$2,485.00	\$1,236.47	\$3,721.47

NOW, BE IT RESOLVED that the claims be allowed as shown.

Introduced by: Audit Committee

Dick Miller Richard Frey Douglas Winters
 _____/S/_____ _____/S/_____ _____/S/_____

Committee Approval Date: August 10, 2017

Committee Vote: 3 - 0

Resolution Drafted by: Stacy L Sylla, Chief Deputy County Clerk

Reviewed by Corporation Counsel: No

Fiscal Impact: \$3,721.47 from 2017 Budget

It was moved by Jeanne Nutter and seconded by Chuck Walek to adopt the resolution. Roll call vote was taken; motion carried with 17 yes votes; resolution adopted.

ANNOUNCEMENTS/APPOINTMENTS:

A. Jon Schultz announced there will be a S'mores and More event at Pietrek Park on Thursday August 24, 2017 at 5:30pm.

B. Beth Killian asked when the subject of waiving the second readings of resolutions could be revisited. Chair Miller responded that any board member could have a resolution to change a rule and normally the Executive Finance Committee reviews the rules annually.

C. Clerk Syverson received a request for the rezone in the Town of Chimney Rock.

D. Chair Miller stated that the board will no longer be dealing with line items, but rather accounts. Department heads will not need to go to Executive Finance meetings to request money to be moved between line items. To move money from one account to another they will need to go to the Executive Finance meeting.

COMMITTEE REPORTS:

A. Executive & Finance Committee – Budget/General Fund/Sales Tax Update

B. Facilities Planning Study Committee Discussion – Tim Zeglin stated that the Property Committee did receive a lengthy report from Curt Johnson from the Health Care Center about the progress the Health Care Center staff has been making on the future use of the old Health Care Center building. The report does involve conducting a feasibility study about using part of the building for a community based residential facility. Tim also said that Curt talked about the cost and the feasibility of replacing the boilers, heat exchangers, and exterior windows. There

will be a cost study on what these things would cost and how it would affect the usefulness of the building. Curt stated that there is \$1.5 million in unpaid debt on the old Health Care Center building, an estimated cost of demolishing the building is \$3.5-\$5 million, and Curt's pretty sure that he could get a low interest loan to cover that cost. Chuck Walek stated that Curt said there could be a possibility of moving the operations going on in the Annex building to the old Health Care Center which would free up the Annex building for expansion of office space.

CORRESPONDENCE:

A. Thank you card from the Engelien family for the flowers after the passing of past County Board member, Arild Engelien.

CLOSING: It was moved by Chuck Walek and seconded by John Aasen to instruct the Clerk to pay mileage and per diem; roll call vote was taken; motion carried with 17 yes votes.

ADJOURNMENT: Chair Miller declared the meeting adjourned at 9:02 P.M. until September 18, 2017 at 7:00 P.M.

Recording Secretary,
Samantha Tetzlaff