

**ANNUAL MEETING
NOVEMBER 12, 2013**

The Trempealeau County Board of Supervisors met in the Annual Meeting at the Government Center in the City of Whitehall, County of Trempealeau and State of Wisconsin on Tuesday, November 12, 2013 at 10:02 a.m. with Chair Ernest Vold presiding. The Pledge of Allegiance to the Flag of the United States of America was recited.

CALL

Dear Supervisor,

Please be advised that the Trempealeau County Board of Supervisors will meet at 10:00 a.m. on November 12, 2013 in the County Board Room. All County Board Members' Claims are due in the County Clerk's Office by noon on November 4, 2013 so they can be prepared for Audit Committee approval.

Sincerely,
/s/ Paul L. Syverson
County Clerk

Clerk Syverson read the call.

It was moved by Michael Nelson and seconded by Arild Engelién to accept the Call as read; It carried unanimously by a vote of acclamation.

Roll was called. A quorum was met with 15 supervisors in attendance. Supervisors absent were Jay Low and Hensel Vold.

Chair Vold announced the open meeting law requirements have been complied with through postings and notifications to the members and media.

ADOPTION OF THE AMENDED AGENDA: It was moved by John Aasen and seconded by Olin Fimreite to adopt the 11 item agenda. Motion carried unanimously by vote of acclamation to approve.

APPROVAL OF MINUTES: It was moved by Arild Engelién and seconded by David Larson to approve the October minutes. Motion carried unanimously by a vote of acclamation to approve.

APPEARANCES: SHERIFF DEPARTMENT MONTHLY REPORT: Sheriff Anderson gave the statistics for October. There were 82 bookings consisting of 59 males and 23 females. Bookings by race were 69 White, 2 Black, 9 Hispanic, 1 Asian and 1 Native American. The average daily in county population was 32.26 and the out of county average was .52 and there were 4.35 people on electronic monitoring. There were also 2.29 people on Huber. The accident data reported was 51 car/deer crashes, 12 with property damage, one personal injury and no fatalities

At 10:10 a.m. Dick Miller made a motion to go into closed session per WI Stat 19.85 (1) (g) to Confer with Legal Counsel for the County concerning Strategy to be Adopted with Respect to Litigation in which the County is or is likely to become involved and Michael Nelson seconded it. George Brandt made a motion to allow Kevin Lien, DLM Director and Jake Budish, Soil and Water Conservationist to remain in the meeting during the closed session and Tom Bice seconded it. After conferring with Rain Radtke, Corporation Counsel, Brandt and Bice rescinded their motion. Roll call taken on going into closed session carried with 14 yes votes, 0 no votes and 1 abstain. David Suchla abstained.

At 10:55 Rob Reichwein made a motion to reconvene into open session and Michelle Haines seconded it. Roll call taken; motion carried with 14 yes votes. At 11:03 Chair Vold declared the 2014 Budget Hearing was open. Clerk Syverson read each line of the 2014 budget request, 2014 anticipated revenues and the 2014 proposed tax levy. Final totals were \$56,896,538.89 in requests, \$46,767,852.23 in anticipated revenues and \$10,128,686.66 for the proposed tax levy. He finished reading the 2014 proposed budget at 11:30 a.m.

APPEARANCES: HIGHWAY DEPARTMENT UPDATE – JIM JOHNSON: Jim presented information on the summer work done for 2013. He said the County used 21,000 ton of asphalt this summer over 13.18 miles. The townships used 3,200 ton, cities and village used 2,700 ton, the state used 150 ton and 1,300 was sent out of county. They seal coated a total of 41.79 miles for a total cost of \$526,081. They did 100 miles of centerline painting and did a lot of crack filling. Jim reported that salt is up 2.30% from last year to \$62.82/ton. The Highway department sold three plow trucks (two 1993 models and one 1994 model) and purchased two pick-ups and two County-State Section plow trucks.

HIGHWAY BRIDGE PETITIONS: Clerk Syverson read the bridge petitions from six municipalities regarding nine different bridges.

**2013-11-01
RESOLUTION**

**TREMPEALEAU COUNTY HIGHWAY DEPARTMENT
COUNTY AID BRIDGE CONSTRUCTION UNDER SECTION 82.08 OF WI STATUTES**

WHEREAS, the various town hereinafter named, have filed petitions for County Aid in the construction of bridges under Section 82.08 of the Statutes, said petitions are hereby granted and the County's share is appropriated, for year 2014 as follows:

| TOWN | BRIDGE | TOTAL | AMOUNT INCURRED BY LOCALS | AMOUNT OF COUNTY AID GRANTED |
|----------------|-----------------|---------------|--|---|
| ARCADIA | Amundson Lane | \$ 63,479.79 | \$ 31,739.89 | \$ 31,739.90 |
| | KGB Lane | \$ 119,496.23 | \$ 59,748.11 | \$ 59,748.12 |
| | Korpvalley Road | \$ 7,740.02 | \$ 3,870.01 | \$ 3,870.01 |

| | | | | |
|-------------------------|---------------------|--------------------|--------------------|----------------------|
| BURNSIDE | Dominic Lane | \$ 34,387.50 | \$ 17,193.75 | \$ 17,193.75 |
| CHIMNEY ROCK | Sylla Road | \$ 474.60 | \$ 237.30 | \$ 237.30 |
| | Solfest | \$ 32,842.25 | \$ 16,421.13 | \$16,421.12 |
| GALE | Crystal Valley Road | \$ 14,917.49 | \$ 7,458.74 | \$7,458.75 |
| HALE | Pawelke | \$ 2,624.12 | \$ 1,312.06 | \$1,312.06 |
| PIGEON | Fly Creek | <u>\$ 2,767.79</u> | <u>\$ 1,383.89</u> | <u>\$1,383.90</u> |
| TOTALS | | \$ 278,729.79 | \$ 139,364.88 | \$ 139,364.91 |

The County Board does hereby levy a tax to meet said appropriations on all property in the County which is taxable for this purpose.

Dated at Whitehall, Wisconsin this 12th day of November, 2013

Respectfully submitted,
/s/ John Aasen
/s/ Michael Nelson
/s/ Curtis Skoyen
/s/ David Larson
/s/ Douglas Winters
TREMPEALEAU COUNTY
HIGHWAY COMMITTEE

It was moved by Michael Nelson and seconded by Curtis Skoyen to adopt the resolution. Roll call taken; motion carried with 15 yes votes; resolution adopted.

**2013-12-02
RESOLUTION**

**MERGING SENIOR SERVICES AND THE AGING AND
DISABILITY RESOURCE CENTER (ADRC)**

WHEREAS Senior Services of Trempealeau County provides services including nutrition, transportation, information and assistance, caregiver and prevention programs, and

WHEREAS the Aging and Disability Resource Center (“ADRC”) of Trempealeau County provides accurate, unbiased information on all aspects of life related to aging or living with a disability, as well as determining functional eligibility for Wisconsin Family Care and IRIS programs, and

WHEREAS both programs serve people sixty years and older, and

WHEREAS the Wisconsin Bureau of Aging and Disability Resources, which administers both ADRC and Senior Services programs, recommend the integration of both programs when possible, and

WHEREAS the ADRC and Senior Services units have experienced state and federal funding cuts causing both departments to find ways to deliver core services in a cost effective manner, and

WHEREAS a study committee was formed by the Human Services Board that included two Human Services board members, two Aging Advisory Council members, two Long Term Care Council members, and two staff, and

WHEREAS this study committee sent surveys to nineteen single county ADRC's that have already integrated their ADRC and Senior Services units, and fourteen surveys that were returned all had positive experiences, and

WHEREAS members of the study committee visited other counties with integrated ADRC/Senior Services units which clearly demonstrated first-hand the benefit of an integrated unit, and

WHEREAS the study committee recommended that the two programs be integrated into one based on the positive surveys and county site visits, and

WHEREAS the study committee recommendation was approved by the Human Services Board on November 4, 2013, and

WHEREAS the ADRC/Senior Services programs integration will not require additional staffing or county funds

NOW THEREFORE BE IT RESOLVED that the Trempealeau County Aging and Disabilities Resource Center and the Trempealeau County Senior Services be merged into one unit within the Human Services Department known as the Aging and Disability Resource Center of Trempealeau County

BE IT FURTHER RESOLVED, that the Long Term Care Committee and the Senior Services Advisory Committee be dissolved and a new ADRC Advisory Committee be created and be comprised of eight people who are aged 60 or older, two people who have a physical disability, two people who have a developmental disability, one Human Services Board member, and one County Board Supervisor.

Dated at Whitehall, Wisconsin this 12th day of November, 2013

Respectfully submitted,
/s/ Michelle Haines
/s/ Robert Reichwein
/s/ Arild Engelién
/s/ Curtis Skoyen
HUMAN SERVICES BOARD

It was moved by Olin Fimreite and seconded by Rob Reichwein to adopt the resolution. Some discussion was held. Motion carried unanimously by vote of acclamation to approve.

**2013-12-03
RESOLUTION**

APPROVAL TO CREATE OFFICE MANAGER/PARALEGAL POSITION

WHEREAS the Trempealeau County District Attorney’s Office staffs two Legal Secretary positions and two State-appointed positions, to represent the government in the prosecution of criminal offenses in Trempealeau County, and

WHEREAS the job description and compensation placement for the Legal Secretary II position has not been updated since 1999 and does not account for the actual duties, responsibilities and expectations that are required of the position, and

WHEREAS it is desired to create a position which would contain, not only the current duties, but would also increase responsibilities to include office management, and reflect the paralegal functions currently being done, and

WHEREAS the creation of the Office Manager/Paralegal position would take the place of and eliminate a Legal Secretary position, resulting in no change to staff count, and

WHEREAS considering the job duties above, it is justified to increase the pay of the newly created position to a Non-Represented pay grade 11 (\$19.7978/hour). The Legal Secretary II position is currently a pay grade 5 (\$17.7769 /hour), and

WHEREAS converting a current Legal Secretary position to an Office Manager/Paralegal position would require additional revenue in the 2013 budget of \$4,796.47, resulting in no additional levy dollars, as the position would be funded with current funds in the 2013 District Attorney Department budget.

NOW THEREFORE BE IT RESOLVED, that the Trempealeau County Board approve the creation of the Office Manager/Paralegal position, placed on the non-represented pay scale at Grade 11.

Dated at Whitehall, Wisconsin this 12th day of November, 2013

Respectfully submitted,

/s/ David Suchla

/s/ John Aasen

/s/ Olin Fimreite

/s/ Robert Reichwein

/s/ Dick Miller

LAW ENFORCEMENT
COMMITTEE

/s/ Dick Miller

/s/ Douglas Winters

/s/ Tom Bice

/s/ Robert Reichwein

/s/ Ernest Vold

PERSONNEL/BARGAINING
COMMITTEE

/s/ Michael Nelson

/s/ Tom Bice

/s/ John Aasen

/s/ David Suchla

/s/ Ernest Vold

EXECUTIVE/FINANCE
COMMITTEE

It was moved by John Aasen and seconded by Rob Reichwein to adopt the resolution. Discussion was held on the position, hiring and the budget. Jami Kabus, HR Director explained the process this position has gone through. Roll call taken; motion carried with 14 yes votes and 1 no vote; resolution adopted. The no vote was Tom Bice.

**2013-12-04
RESOLUTION**

REPORT – CLAIMS OF MEMBERS

Your Audit Committee hereby respectfully reports that they have audited the following claims and recommend that they be allowed as follows:

| NAME | PER DIEM | EXPENSES | TOTAL |
|--------------------|---------------------|-------------------|-------------------|
| John Aasen | \$280.00 | \$36.16 | \$316.16 |
| Tom Bice | \$210.00 | \$152.55 | \$362.55 |
| George Brandt | \$105.00 | \$38.42 | \$143.42 |
| Arild Engelién | \$70.00 | \$72.32 | \$142.32 |
| Olin Fimreite | \$140.00 | \$0.00 | \$140.00 |
| Michelle Haines | \$35.00 | \$30.59 | \$65.59 |
| David Larson | \$175.00 | \$127.69 | \$302.69 |
| Jay Low | \$175.00 | \$113.00 | \$288.00 |
| Dick Miller | \$105.00 | \$40.68 | \$145.68 |
| Sally Miller | \$140.00 | \$88.14 | \$228.14 |
| Michael Nelson | \$245.00 | \$50.29 | \$295.29 |
| Robert Reichwein | \$35.00 | \$18.08 | \$53.08 |
| Curtis Skoyen | \$210.00 | \$100.59 | \$310.59 |
| David Suchla | \$0.00 | \$0.00 | \$0.00 |
| Ernest Vold | \$210.00 | \$237.47 | \$447.47 |
| Hensel Vold (2 mo) | \$140.00 | \$99.44 | \$239.44 |
| Douglas Winters | <u>\$140.00</u> | <u>\$76.78</u> | <u>\$216.78</u> |
| TOTALS | \$2,415.00 | \$1,282.20 | \$3,697.20 |
| YTD Totals | \$27,475.00 | \$13,735.68 | \$41,210.68 |

Dated at Whitehall, Wisconsin, this 12th day of November, 2013

Respectfully submitted,
/s/ Ernest Vold
/s/ Robert Reichwein
/s/ Dick Miller
AUDIT COMMITTEE

It was moved by John Aasen and seconded by David Suchla to adopt the resolution. Roll call taken; motion carried with 15 yes votes; resolution adopted.

ANNOUNCEMENT/APPOINTMENTS/ELECTIONS – APPOINTMENTS TO HUMAN SERVICES BOARD: Clerk Syverson read a letter from Deb Suchla, Human Services Director, asking to appoint Karen Sepich and Diane Schroeder to the Human Services Board. It was moved by Curtis Skoyen and seconded by Michelle Haines to approve the appointments. Motion carried unanimously by vote of acclamation to approve.

ELECTIONS TO HEALTH CARE CENTER BOARD OF TRUSTEES: Clerk Syverson read a letter from Mary Gullicksrud, Executive Director to request the re-appointment of Ernest Vold and Barbara Gronemus to the Board of Trustees. Chair Vold said he was not qualified to run again since his term limit is up on that Board. David Suchla made a motion to suspend the Board rules to allow Ernest Vold to serve on the Board of Trustees again and Olin Fimreite seconded it. Clerk Syverson opened the floor for nominations. John Aasen nominated Ernest Vold. Clerk called for nominations three more times. There were none. John Aasen made a motion to close the nominations and unanimously approve the election of Ernest Vold. George Brandt seconded it. Motion carried unanimously. Chair Vold thanked the supervisors for their support. Chair Vold opened the floor for nominations for a citizen member. John Aasen nominated Barbara Gronemus. The Chair called three more times for nominations. There were none. John Aasen made a motion to close the nominations and unanimously approve the election of Barbara Gronemus. David Larson seconded it. Motion carried unanimously.

COMMITTEE REPORTS: EXECUTIVE & FINANCE COMMITTEE BUDGET UPDATE REPORT: None.

CORRESPONDENCE: There was none for November.

ADOPTION OF THE 2014 BUDGET/TAX LEVY: John Aasen made a motion to approve the budget and Michael Nelson seconded it. Tom Bice hoped each department would be more fiscally responsible with the taxpayers' money. George Brandt handed out some budget comparison sheets for the supervisors. John Aasen explained how the Executive/Finance Committee went through to decrease the budget. David Suchla commented on the budget sheets handed out and noted that the Department of Land Management, Sheriff's Department and Land Records had the largest increases. Discussion was held. At 12:30 Chair Vold called a recess until 2 p.m. as the supervisors were invited to the Health Care Center for their annual lunch.

At 2 p.m. Chair Vold called the meeting back into session. Roll was called. A quorum was met with 15 supervisors in attendance. Jay Low and Hensel Vold were absent. Olin Fimreite had some reservations on the \$50,000 set aside for security issues as no one has been killed here and he doesn't know of any threat. Dick Miller felt Judge Damon and District Attorney Taavi McMahon

should speak on that issue. Citizen, Linda Mossman spoke during the open session also. She praised Tom Bice for the 2 1/2% increase and also felt that security was an important issue. She said she is in favor of roads but feels strategic planning not sales tax increase is the way to help future Highway budgets. Linda asked about the general fund. The balance is \$818,000. How does the board propose to build it back up to \$1,500,000 per the auditors' request. The board thanked Linda for her input. David Suchla spoke about the security issue. He said the \$50,000 requested for 2014 will only increase every year. He would like to see that money go to the Highway budget. Dick Miller asked the three departments with the largest increases to speak. Kevin Lien explained he did a five year average and feels that he and his committee did a thorough job of budgeting. A discrepancy was found in the Department of Land Management's budget. The 2013 revised budget showed \$794,509.40 but should be \$957,009.40. The budget numbers are now more in alignment. No further questions for Kevin. Judge Damon and District Attorney Taavi McMahon explained reasons why courthouse security would be very valuable to budget for. They referred to a great training that all employees and county board members were asked to take part in, led by two officers from Dane County. Taavi brought up the fact that the County already owns the security equipment but is currently not in use. He has looked at other counties and how they handle security. Taavi feels we can protect our workers and the public who use this building. George Brandt said if we do secure the building then we do it all the way, bullet proof glass, modifying offices if necessary and training everyone. Much discussion was held. David Suchla questioned how this got into the budget with no resolution. Taavi said the Securities and Facilities Committee met and formed a sub-committee which met two times and discussed funding which the Law Enforcement Committee approved. Rian said the funding was done at the last budget hearing committee. Arild Engelién said he attended the training and he doesn't think enough can be done to ensure that we are doing our best to protect the Courthouse and make it safe as we can. Tom Bice left at 2:53 p.m. Workers Compensation was brought next. Jami ran some numbers and found that from June 2010 through June 2013, the Health Care Center and the Highway Department had the largest number of claims. Discussion was held on the workers comp budget and future funding of the Highway Departments' budget. Sheriff Anderson spoke on his budget increase. He said the increase is due to a two year settlement in wages. He also said regarding the security issue, safety of everyone is a big concern of his. John Aasen called the question. David Suchla made a motion to drop the Work Comp budget down from \$217,892.53 to \$167,892.53 and give the \$50,000 difference to the Highway Department. John Aasen seconded it. Roll call vote taken; motion failed for lack of a majority vote with 7 yes votes and 7 no votes. The no votes were: Ernest Vold, Douglas Winters, Sally Miller, George Brandt, Rob Reichwein, Dick Miller and Michelle Haines. Roll call vote taken on the 2014 Budget as originally presented; motion carried with 13 yes votes and 1 no vote. The no vote was David Suchla. Clerk Syverson announced that the mill rate will be 5.75 for 2014. It was 5.67 in 2013.

CLOSING: It was moved by Douglas Winters and seconded by Arild Engelién to instruct the Clerk to pay mileage and per diem; roll call vote; motion carried with 14 yes votes.

ADJOURNMENT: George Brandt made a motion to adjourn and Curtis Skoyen seconded it. Motion carried unanimously by vote of acclamation. Chair Vold declared the meeting adjourned until December 16, 2013 at 7:00 p.m. The meeting adjourned at 3:45 pm.

Recording Secretary,
Mary Martin

| Dist # | SUPERVISOR | PER DIEM | # Of MILES | MILEAGE |
|---------------|-------------------|------------------|-----------------------|-----------------|
| 1 | ARILD ENGELIEN | \$70.00 | 64 | \$36.16 |
| 2 | DOUGLAS WINTERS | \$70.00 | 60 | \$33.90 |
| 3 | SALLY MILLER | \$70.00 | 52 | \$29.38 |
| 4 | JAY LOW | \$0.00 | 0 | \$0.00 |
| 5 | TOM BICE | \$70.00 | 54 | \$30.51 |
| 6 | GEORGE BRANDT | \$70.00 | 34 | \$19.21 |
| 7 | ROBERT REICHWEIN | \$70.00 | 32 | \$18.08 |
| 8 | DICK MILLER | \$70.00 | 24 | \$13.56 |
| 9 | MICHELLE HAINES | \$70.00 | 25 | \$14.13 |
| 10 | JOHN AASEN | \$70.00 | 10 | \$5.65 |
| 11 | DAVID SUCHLA | \$70.00 | 14 | \$7.91 |
| 12 | DAVID LARSON | \$70.00 | 46 | \$25.99 |
| 13 | OLIN FIMREITE | \$70.00 | 2 | \$1.13 |
| 14 | MICHAEL NELSON | \$70.00 | 22 | \$12.43 |
| 15 | HENSEL VOLD | \$0.00 | 0 | \$0.00 |
| 16 | CURTIS SKOYEN | \$70.00 | 33 | \$18.65 |
| 17 | ERNEST VOLD | <u>\$70.00</u> | <u>38</u> | <u>\$21.47</u> |
| | TOTALS | \$1050.00 | 510 | \$288.16 |